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PART - II

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GOVERNMENT OF PUDUCHERRY DIRECTORATE OF SCHOOL EDUCATION (SECRETARIAT WING)

(G.O. Ms. No. 20, Puducherry, dated 21st July 2020)

NOTIFICATION

The Lieutenant-Governor, Puducherry, is pleased to notify the Guidelines for the “Participation of Puducherry Union Territory Secretariat Team in the All India Civil Services Sports Tournament and Cultural Competitions organized by the Central Civil Services Cultural and Sports Board” as mentioned in the Annexure appended to this order.

(By order of the Lieutenant-Governor)

F.P. VERBINA JAYARAJ,
Under Secretary to Government
(School Education).

ANNEXURE

**The Guidelines for the Scheme for the “Participation of
Puducherry Union Territory Secretariat Team, in the All India Civil
Services Sports Tournament and Cultural Competitions Organised
by the Central Civil Services Cultural and Sports Board”.**

1. *Short title, extend and commencement.*— 1.1. The Scheme shall be called the “Participation of Puducherry Union Territory Secretariat Team in the All India Civil Services Sports Tournament and Cultural Competitions Organized by the Central Civil Services Cultural and Sports Board”.

1.2. It shall extend to participation of Puducherry Union Territory Civil Secretariat Government Employees Team in the International Level Sports or Cultural Competition organized by or participated through the Central Civil Services Cultural and Sports Board, New Delhi.

1.3. It shall come into force from the financial year 2020-21.

2. *Objective.*— 2.1. To project the sporting talents of Puducherry State Government Employees at the National Level Sports and Cultural Competitions.

2.2. To encourage and promote Sports activities among the Government Employees of Puducherry.

2.3. To foster spirit of sportsmanship amongst the Puducherry Government Employees and to provide them with an opportunity to meet in the field of sports and recreation.

2.4. To institute and hold Puducherry Secretariat Championship, Tournaments, Competitions, exhibitions, matches, Sports meets, *etc.*,

2.5. To participate in various All India Civil Services Tournaments and Competitions at State level and National level as may be decided by the Government from time to time.

2.6. To promote and ensure amateurism amongst the Government Employees Teams.

2.7. To discover and encourage new talents of the Government Employees in the field of Sports and Games, and Culture.

2.8. To arrange for coaching classes/camps to improve the standard of sports of the Government Employees.

2.9. To encourage and promote fine arts like music, dance, drama, *etc.*, amongst the Government employees working in the four regions of the Union territory of Puducherry.

3. *Scope of Participating Sporting Events.*— 3.1. Participation in the All India Civil Services Sports Tournament and cultural Competitions by the Government Employees to enable them to exhibit their talents.

3.2. Enable Medal Winners at the All India Civil Services Sports Tournament and Cultural Competitions by the Government Employees to get special increments. The number of increments to be awarded for achieving excellence is, say one increment for National event and two increments for International events as per G.O. No. O.M. No. 6/1/85-Estt. (Pay-I), dated 16th July, 1985 Department of Personnel and Training, Government of India.

3.3. The total number of increments to be awarded to an individual should not exceed five in his/her career.

3.4. The increments so granted would continue to be drawn at the same rate till retirement in the form of Personal Pay, but, this will not count for any matter like pay fixation on promotion, retirement benefits or DA/CCA, *etc.* [O.M.No. 6/1/85-Estt. (Pay-I), dated 7th November, 1988, Department of Personnel and Training, Government of India].

3.5. The Government employees, who are selected for participation in sporting events of National/International importance, may be entitled to claim travelling allowance for such journey in accordance with the TA rules applicable to them. [O.M.No. 6/1/2019-Estt.(Pay-I), dated 08-05-2020 of Department of Personnel and Training, Government of India].

3.6. In the case of Government employees who are selected for participating in sporting events of National/International importance, the period of the actual days on which they participate in the events as also the time spent in travelling to and from such tournaments/meet may be treated as on duty. The participation of coaching camp in connection with the above-mentioned events may also be treated as on duty. [Para 3(i)&(ii)O.M.No. 6/1/1985-Estt.(Pay-I) dated 16-7-1985].

3.7. Special Casual Leave shall be granted to Government employees for a period not exceeding 30 days for any one calendar year for participating in Sporting events of National/International importance. [O.M.No. 6/1/85-Estt. (Pay-I), dated 7-11-1988].

4. *Definition.*— 4.1. “Government” means, the Secretary to the Government, (Education), Puducherry.

4.2. “Government Employee” means, a Regular State Government Employee serving in the Union territory of Puducherry Government Departments, but, not from any Semi Government/Autonomous Bodies/ State Public Undertaking or similar offices and civilian persons working in the offices of the Police Organization, Headquarters of Inspector-General of Police in State.

4.3. “Secretariat Team” means, the Team selected for the purpose of participation in the All India Civil Services Sports Tournament and Cultural Competitions.

4.4. “Central Civil Services Cultural and Sports Board” means, the Nodal Agency for promotion of Sports and Cultural activities amongst Central Government Employees and State Government Employees established in 1964.

4.5. “Sports and Cultural Competitions” means, Sports and Cultural competitions organized by the Central Civil Services Cultural and Sports Board”.

5. *List of Sports/Cultural Organised by All India Civil Services Board.*— The All India Civil Services (AICS) Tournaments conduct the following Sports/Cultural events jointly organized by the Board with the Cooperation of State/Union Territory Governments RSBs as follows:

1.	Athletics	11.	Kabaddi
2.	Badminton	12.	Music and Dance
3.	Basketball	13.	Powerlifting
4.	Bridge	14.	Swimming
5.	Carrom	15.	Table Tennis
6.	Chess	16.	Tennis
7.	Cricket	17.	Volleyball
8.	Drama	18.	Weightlifting
9.	Football	19.	Wrestling
10.	Hockey	And any other Games included by the AICS from time to time	

5.1. *Age-limit.*— No age-limit is recommended by the organization of AICS. However, a separate category for Veteran (above 45 years) is conducted for certain games like Badminton, Carrom, Table tennis (as fixed by AICS).

6. *Eligible Categories of Participants in the Team and Individual Events.*— 6.1. Civilian employees of the Government coming under the definition of Central Government Employees (Paid from Consolidated Fund of India and contributing to General Provident Fund and Pensionable Service).

6.2. Civilian Personnel working in the Office of the Police Organization/Headquarters of Inspector-General of Police in State subject to the condition that they are not eligible to participate in the Police Meets.

6.3. Regular Union territory of Puducherry Government Employees serving in the State Government Department including Educational Institutions, but, not from any Semi-Government/Autonomous Bodies/State Public Undertakings or similar offices.

6.4. Persons employed as Sports Officers/Instructors in Government Offices/Educational Institutions/Physical Training Institutions.

7. *Non-Eligible Categories of Participants.*— 7.1. Uniformed Personnel in Defence Service /Para Military Organization/Central Police Organization/Police/RPF/CISF/BSF/ITBP/NSG, *etc.*

7.2. Employees of Autonomous Bodies/Undertakings/Public Sector Banks even though administratively controlled by the Central/State Ministries.

7.3. Casual/Daily wage workers.

7.4. Employees attached to offices on temporary duty.

7.5. A newly recruited employee who has put in less than 6 months in Regular Establishment/Service.

7.6. In case of AICS Competitions for cultural disciplines (Music and Dance, Short Play, *etc.*). Professionals and Hired Artists/Government Servants employed as Artists, Instrumentalists and Teachers of cultural disciplines are not eligible to participate.

8. *Status of Deputation Staff.*— The Status of the Organization in which the person is working on deputation from Government to other Organization or otherwise is to be taken into account for deciding the eligibility.

9. *Method of Selection of Players.*— A State level selection trial will be conducted after getting the details of the All India Civil Services Sports Tournament and Cultural Competition through the Official Website of Government of India, Ministry of personal, Public Grievances and Pension. AICS ***www.persmin.nic.in***.

To streamline the participants of Puducherry Civil Servants Team in AICS Tournament, the following Criteria has been followed to strengthen the team:

- (i) The eligible Government Employee can participate in only one Game/Sport per year in which he/she is specialized/interested. However, he/she can attend any number of selection trials till he/she gets selected.
- (ii) The team may not be sent if, the participation of the players are less than required number during the selection trials.
- (iii) The players without proper dress code, kit shall not be allowed to participate in the selection trials.
- (iv) The Team shall not be sent for the participation in AICS Tournament, if, the Selection Committee decides the team is Sub-standard to represent Puducherry Secretariat Team.
- (v) If, any player indulges in misbehaviour with the Selection Committee Member, he will be disqualified from that selection trials and debarred for the next one year.
- (vi) The Entry Form should be submitted with covering letter from the Head of the Office/Institution on or before the date mentioned in the Circular.
- (vii) Late submission of Entry Forms will not be accepted at any circumstances.

- (viii) The selected player shall not withdraw his/her participation from AICS Tournament under any circumstances. Such absence will be brought to the notice of the Nodal Officer (Director of School Education) and necessary action will be taken. In some special cases, a letter should be submitted through his/her Head of Office at the earliest to the Office of the Deputy Director (Sports and Youth Services) so as to upgrade the waiting list player into the Team.

10. *Selection Committee.*— 10.1. Selection Committee consists of technical persons who are specialized in the particular sports and skilled professionals in cultural activities.

10.2. The Selection Committee Members will be nominated by the Deputy Director (Sports and Youth Services) and approved by the Director of School Education.

10.3. The Selection Committee shall comprise of minimum three Members and maximum five Members. The Deputy Director (Sports and Youth Services) will be the Chairman of the Selection Committee.

11. *Notification for the Selection Trials.*— Circular along with eligibility Form will be sent to all the Head of the Departments/Offices of Government of Puducherry by post and they will hold the responsibility to circulate the matter to all the offices under their control. In addition, the circular will be posted in the Directorate of School Education website <http://schooledn.py.gov.in>.

12. *TA/DA Expense for Government Employees.*— The Government Employees are eligible to draw TA/DA from their respective Salary Head of Account as per the rules in force at time for attending selection Trials, coaching camp and for the participation in the All India Civil Services Sports Tournament and Cultural competitions (one day before and after) and including the period of journey.

13. *Expenditure Involved in the Scheme.*— Organizational Expenditure for the selection trial for the All India Civil Services Sports Tournament:

(i) **Sports:** Preparation of grounds, chunnam, ground marking for all discipline and athletics (Track and Field) marking, labour charges for leveling, watering to the ground, supply of drinking water, refreshment to the players and officials, preparation of score sheets, arrangement of table and chairs, and shamiana.

- (a) Purchase of sports articles for selection trials and coaching camp.
- (b) Honorarium to the Selection Committee Members.
- (c) Refreshment charges for players/artist and officials during coaching camp @ ₹ 30 per session.
- (d) Kit allowance and Team Uniform for Players (1 set track suit, 2 sets playing kits, 1 pair shoes, 1 pair socks, and 1 kit bag) and Officials (1 set track suit, 2 official T-shirts, 1 pair shoes, 1 pair socks, and 1 kit bag) and costume charges, make up kit, music composing charges, *etc.*, for cultural competitions.
- (e) Miscellaneous expenditure such as team flag, medical expenses, refreshment during competition, unforeseen expenses, *etc.*,

(ii) **Cultural Competitions:** Preparation of stage, shamiana, sound system, lightings, makeup items for Drama and Dance programmes, refreshment to the participants and officials.

14. *Coaches and Managers.*— Coaches for the Puducherry Union Territory Civil Secretariat Teams will be nominated by the Deputy Director (Sports and Youth Services) from the specialized qualified person in the particular Sports and Games and will be approved by the Director of School Education.

14.2. Managers for the Puducherry Union Territory Secretariat Teams will be nominated by the Deputy Director (Sports and Youth Services). The Managers will be selected from the Government Employees with the background of the concerned Sports and Cultural activity. However, the discretion of the Director of School Education is the final.

15. *Quantum of Expenditure.*—

Sl. No.	Items of Expenditure	Amount ₹
(1)	(2)	(3)
1	Organisation expenditure for Selection trials for Sports	3,000
	Organisation expenditure for Selection trials for Cultural competition	15,000
2	Purchase of Sports articles for Selection trials and Coaching camp	3,000
3	Honorarium to the Selection Committee Members (Minimum 3 persons and Maximum 5 persons)	500 per day per person
4	Refreshment Charges for players/ artists and officials during Coaching camp	30 per session per person
5	Kit allowance and Team Uniform for Players (1 set track suit, 2 sets playing kits, 1 pair shoes, 1 pair socks and 1 kit bag) and Officials (1 set track suit, 2 official T-shirts, 1 pair shoes, 1 pair socks and 1 kit bag) and costume charges, makeup kit, music composing charges, <i>etc.</i> , for Cultural Competitions.	2,500 per person
6	Miscellaneous expenditure such as team flag, medical expenses, refreshment during competition, unforeseen expenses, <i>etc.</i>	3,000 per team

15.1. The quantum of expenditure shall be reviewed once in two years.

15.2. The quantum of expenditure shall be approved by the Secretary to Government (Education)

15.3. In case of doubts or disputes of any kind, the decision of the Government shall be final.

16. *Mode of Payment.*— Mode of Payment will be through the Deputy Director (Sports and Youth Services), Puducherry,

17. *Nodal Officer.*— The Nodal Officer of this Scheme will be the Director of School Education.

18. *Cancellation of participation.*— The Government has every right to cancel the participation at any stage.

19. *Interpretation and Clarification.*— In the implementation of the Scheme under these rules, if, any doubt arises in regard to interpretation of any of the provisions of the Scheme or any point requires clarification, the matter shall be referred to the Secretary and the decision of the Secretary shall be the final.

20. *Funding of the Scheme.*— The expenditure for the Scheme of participation of Puducherry Union Territory Secretariat Team in the All India Civil Services Sports Tournament and Cultural Competition is debitable to the Head of Account of the Deputy Director (Sports and Youth Services).